

**1. Entering Class**

- Do not enter the room until I'm at the door to greet you. Wait quietly in hall. I may have a surprise.
- Sharpen pencils before I start class.
- Get your supplies ready. Get homework out.
- As soon as you enter, begin any assignment on board. There will be at least one every day.
- Read your independent book silently when you finish your assignment. **THIS BOOK SHOULD BE BROUGHT TO CLASS EVERYDAY.**

**2. End of Class**

- Write down any assignment from the homework board.
- Be prepared to share something about what you experienced in class that day.
- Pack up when instructed- **NOT WHILE I'M TALKING, PLEASE.**
- The bell does not dismiss; I will dismiss you.

**3. Independent Reading**

- Have a book to read in case you have spare time in my class

**4. Make-up Class Assignments and Tests**

- Student is responsible for his make up work. Ask me before class begins.
- Depending on the length of the absence, a student has 3 to 5 days to turn in graded class assignments and make up tests.
- Make up tests will be done during class.
- Check Renweb for missed work. Email me if you want me to leave the work in the office.

**5. Assignments turned in late will result in a lower grade for each day late. See student handbook for details.****6. Cell phones in sight or heard during my class will be immediately sent along with the student to the office. Five class participation points subtracted.****7. Lack of Supplies**

- Any required supply borrowed from me results in one point subtracted from participation grade.
- Continued lack of supplies results in office referral.

**8. Group Participation in Class**

- Group assignments will be made and adjusted if needed.
- Students not participating in the group will have to complete alternate work for credit.

**9. Homework Policy**

- No homework over holidays
- Homework will be assigned based on classwork completion and needed reinforcement

**10. Use the restroom between classes. You have 5 minutes. Use this time wisely.**

Restroom use during class will be limited.

**\*\* Test Dates will be posted on the class calendar in the room and on RenWeb weekly. I update and post grades on Fridays. Students should write down these dates.**

Thanks for your understanding and enforcement of these procedures. S. Russ

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_